



GOVT OF WEST BENGAL  
HOME & HILL AFFAIRS DEPARTMENT  
GENERAL ESTABLISHMENT BRANCH  
NABANNA

325, SARAT CHATTERJEE ROAD, HOWRAH 711102

No. 876-GE(N)/1E-48/19

Dated. the 31<sup>st</sup> December, 2020

**NOTICE**

**Sub: Quotation for purchase of one Photocopier Machine/ Multifunction Machine of Model No. MF633cdw with 1 year support and 2 years Additional Warranty Support (Canon) for installation at Foreigners Branch of Home & Hill Affairs Department Government of West Bengal.**

Sealed Quotations are invited from different firms/organizations/manufacturers dealing with photocopier machines for purchase of one Photocopier Machine/ Multifunction Machine of Model No. MF633cdw with 1 year support and 2 years Additional Warranty Support (Canon) for installation at Foreigners Branch, Home & Hill Affairs Department Government of West Bengal, Writers Buildings.

The rate quoted should be inclusive of all of all taxes.

Attested copies of valid Trade License, GST Number, IT certificate, P.Tax Certificate are to be submitted along with the Quotations.

Any information not in this notice may be had from this office within office hours of any working day or over phone number 033-2253-5402.

The Quotations may be dropped in the Tender Box kept at Room No. 505, 5<sup>th</sup> floor, Nabanna, Howrah-711102 by hand addressed to the Deputy Secretary to the Government of West Bengal, Home & Hill Affairs Department, NABANNA, Room No.505, Shibpur, Howrah-711102.

The last date of submission of the quotation is on 11.01.2021 within 3-00 P.M.

The quotations may also be sent to the e-mail address: [as1ha.hha-wb@gov.in](mailto:as1ha.hha-wb@gov.in).

The quotations will be opened on 11.01.2021 at 3-30 P.M.

Authority reserves the right to cancel any or all quotations without assigning any reason.

Sd/-

Deputy Secretary  
to the Govt. of West Bengal.

No.876/1(4)-GE(N)/1E-48/19

Dated. the 31<sup>st</sup> December, 2020

Copy forwarded for information and necessary action to :-

1. Notice Board.
- ✓ 2. Website of Home & Hill Affairs Department.
3. Guard file.
4. Office Copy.

*S. Chatterjee*  
Deputy Secretary  
to the Govt. of West Bengal.