



GOVERNMENT OF WEST BENGAL  
HOME AND HILL AFFAIRS DEPARTMENT  
General Establishment Branch,  
'NABANNA',  
325, Sarat Chatterjee Road, Howrah-711102

**NOTICE**

No.103-GE(N)/1E-10/11(Part-I)

Dated, Howrah, the 4<sup>th</sup> February, 2021

Sub. : Notice inviting quotation for Pens and Dusters for official use in Home & Hill Affairs Department, Government of West Bengal.

Sealed quotations are invited from different firms/organizations/manufacturers/Co-operative Societies dealing with the following items for purchase of the same.

The items are as below :

Sl.No.	Item/Model	Quantity
1.	Pen-Flair Skin	12 (Twelve)
2.	Pen-Flair Desire	70 (Seventy)
3.	Pen-Linc Signetta	200(Two Hundred)
4.	Pen-Flair Wittometer	300(Three Hundred)
5.	Pen-Linc Glyser	2000(Two thousand)
6.	Cloth Duster	500(Five hundred)

Sample of Cloth Duster should be collected from the Office of the Registrar of this Department , Nabanna , Room No. 505 on any working day between 12-00 Noon and 3-00 P.M on or before the closing date of submission of the quotation.

Attested copies of valid Trade License, GST number, P. Tax certificate, PAN Card are to be submitted along with the quotations.

This Department, however, reserves the right of acceptance or cancellation of any or all the quotations without showing any reason.

Any information not in this notice may be had from this office within office hours of any working day or over Phone number: 033-2253-5402.

The rate should be inclusive of all charges and should be valid for one year from the date of submission of the quotation.

The Quotations may be dropped in the Tender Box kept at Room No. 505,5<sup>th</sup> Floor, Nabanna, Howrah-711102 by hand addressed to the Deputy Secretary to the Government of West Bengal, Home & Hill Affairs Department, NABANNA, Room No. 505, Shibpur Howrah-711102.

The last date of submission of the Quotation is on 11/02/2021 within 3-00 P.M..

The Quotations will be opened on 11/02/2021 at 3-30 P.M. .

Sd/-

Deputy Secretary  
to the Govt. of West Bengal.

No.103/1(2)-GE(N)/1E-10/11(Part-I)

Dated, Howrah, the 4<sup>th</sup> February, 2021.

1. Notice Board.

2. Website of Home and Hill Affairs Department, Government of West Bengal.

*S. Chatterjee*

Deputy Secretary  
to the Govt. of West Bengal.